



<p>CASUAL</p> <p>\$70 / hour</p> <p>No commitment Pre-paid</p> <p>Includes access to:</p> <ul style="list-style-type: none"> / Adobe inDesign / Adobe Illustrator / Acrobat DC for PDF editing / Canva Professional <p>Valid for all VA work <i>excluding</i> website design</p>	<p>STARTER</p> <p>\$650 / month</p> <p>10 hours support per month</p> <p>Includes access to:</p> <ul style="list-style-type: none"> / Adobe inDesign / Adobe Illustrator / Acrobat DC for PDF editing / Canva Professional <p>Valid for all VA work <i>excluding</i> website design</p> <p>Must be used within 1 month</p>
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<p>STANDARD</p> <p>\$1260 / month</p> <p>20 hours support per month with one 30 minute monthly catchup</p> <p>Includes access to:</p> <ul style="list-style-type: none"> / Adobe inDesign / Adobe Illustrator / Acrobat DC for PDF editing / Canva Professional <p>Valid for all VA work <i>excluding</i> website design</p> <p>Must be used within 1 month</p>	<p>SUPERIOR</p> <p>\$1830 / month</p> <p>30 hours support per month with one 45 minute monthly catchup</p> <p>Includes access to:</p> <ul style="list-style-type: none"> / Adobe inDesign / Adobe Illustrator / Acrobat DC for PDF editing / Canva Professional <p>Valid for all VA work <i>excluding</i> website design</p> <p>Must be used within 1 month</p>	<p>ULTIMATE</p> <p>\$2360 / month</p> <p>40 hours support per month with two 30 minute monthly catchups</p> <p>Includes access to:</p> <ul style="list-style-type: none"> / Adobe inDesign / Adobe Illustrator / Acrobat DC for PDF editing / Canva Professional / Zapier (multi step Zaps) <p>Valid for all VA work <i>excluding</i> website design</p> <p>Must be used within 1 month</p>
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/ Our rates do not include disbursements such as stationery, hardware, postage, courier fees, car parking, vehicle mileage, travel time if outside Hamilton, printing, photocopying, photo stock images or international phone calls.

/ By negotiation, we are available for on-site work in Hamilton only for no extra charge. Outside of Hamilton a surcharge will be payable.

* Full Terms of Engagement will be provided prior to engagement.